

BIO-DATA OF FOREIGN DOMESTIC WORKER (FDW)

*Please ensure that you run through the information within the biodata as it is an important document to help you select a suitable FDW

(A) PROFILE OF FDW

A1 Personal Information

1. Name: Mirfaqoh
2. Date of birth: Age:
3. Place of birth: Demak
4. Height & weight: cm kg
5. Nationality: Indonesian
6. Residential address in home country: _____

7. Name of port / airport to be repatriated to: Semarang
8. Contact number in home country: _____
9. Religion: Muslim
10. Education level: High School
11. Number of siblings: 3
12. Marital status: Single
13. Number of children: 0
- Age(s) of children (if any): _____



A2 Medical History/Dietary Restrictions

14. Allergies (if any): _____
15. Past and existing illnesses (including chronic ailments and illnesses requiring medication):
- | | Yes | No | | Yes | No |
|-------------------|--------------------------|-------------------------------------|--------------------|--------------------------|-------------------------------------|
| i. Mental illness | <input type="checkbox"/> | <input checked="" type="checkbox"/> | vi. Tuberculosis | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| ii. Epilepsy | <input type="checkbox"/> | <input checked="" type="checkbox"/> | vii. Heart disease | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| iii. Asthma | <input type="checkbox"/> | <input checked="" type="checkbox"/> | viii. Malaria | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| iv. Diabetes | <input type="checkbox"/> | <input checked="" type="checkbox"/> | ix. Operations | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| v. Hypertension | <input type="checkbox"/> | <input checked="" type="checkbox"/> | x. Others: _____ | | |
16. Physical disabilities: _____
17. Dietary restrictions: _____
18. Food handling preferences: No pork No beef Others: _____

A3 Others

19. Preference for rest day: 0 rest day(s) per month.

20. Any other remarks: _____

(B) SKILLS OF FDW

B1 Method of Evaluation of Skills

Please indicate the method(s) used to evaluate the FDW’s skills (can tick more than one):

- Based on FDW’s declaration, no evaluation/observation by Singapore EA or overseas training centre/EA
- Interviewed by Singapore EA
 - Interviewed via telephone/teleconference
 - Interviewed via videoconference
 - Interviewed in person
 - Interviewed in person and also made observation of FDW in the areas of work listed in table

S/No	Areas of Work	Willingness Yes/No	Experience Yes/No If yes, state the no. of years	Assessment/Observation Please state qualitative observations of FDW and/or rate the FDW (indicate N.A. if no evaluation was done) PoorExcellent...N.A 1 2 3 4 5 N.A
1.	Care of infants/children Please specify age range: _____	Yes	Yes Years	4
2.	Care of elderly	Yes	No	
3.	Care of disabled	Yes	No	
4.	General housework	Yes	Yes Years	4
5.	Cooking Please specify cuisines:	Yes	Yes Years	4
6.	Language abilities (spoken) Please specify: _____	X	No	
7.	Other skills, if any Please specify: _____	No	No	

C1 Employment History Overseas

Date		Country (including FDW's home country)	Employer	Work duties	Remarks
From	To				
2014	2016	Singapore	Chinese	Housekeeping, cooking & childcare	Worked for 1.5 years

C2 Employment History in Singapore

Previous working experience in Singapore

Yes

No

(The EA is required to obtain the FDW's employment history from MOM and furnish the employer with the employment history of the FDW. The employer may also verify the FDW's employment history in Singapore through WPOL using SingPass)

C3 Feedback from previous employers in Singapore

Feedback was/was not obtained by the EA from the previous employers.

If feedback was obtained (attach testimonial if possible), please indicate the feedback in the table below:

	Feedback
Employer 1	
Employer 2	

(D) AVAILABILITY OF FDW TO BE INTERVIEWED BY PROSPECTIVE EMPLOYER

- FDW is not available for interview
- FDW can be interviewed by phone
- FDW can be interviewed by video-conference
- FDW can be interviewed in person

(E) INTRODUCTION

Mirfaqoh is an experienced helper.
She is 25 years old and single.
Pleasant, polite and experienced lady.

Able to speak English.

She has worked in Singapore as a housemaid for about 1.5 years.
Worked for a Chinese employer.
Able to handle household chores.

Able to cook Chinese & Indonesian dishes.
Steam fish/chicken/egg/toufu, soup, chap chai, stir fry kangkong, kailan & etc.
Keen to learn local dishes.
Able to handle pork and has experience.

Has experience looking after Ah Ma, in wheelchair.
Help to bath, change diapers, feed & bring for walks.
Looked after children, 9, 12 & 13 years old.
Able to look after children & elderly.

No HP & No Off days.
Skype & Telephone interviews are available.

Mirfaqoh

FDW Name and Signature

Date: 29-Nov-2016

Steve (R1545096)

EA Personnel Name and Registration Number

Date: 29-Nov-2016

I have gone through the 4 page bio data of this FDW and confirm that I would like to employ her

Employer Name and NRIC No.

Date:

IMPORTANT NOTES FOR EMPLOYERS WHEN USING THE SERVICES OF AN EA

- Do consider asking for an FDW who is able to communicate in a language you require, and interview her (in person/phone/videoconference) to ensure that she can communicate adequately.
- Do consider requesting for an FDW who has a proven ability to perform the chores you require, for example, performing household chores (especially if she is required to hang laundry from a high-rise unit), cooking and caring for young children or the elderly.
- Do work together with the EA to ensure that a suitable FDW is matched to you according to your needs and requirements.
- You may wish to pay special attention to your prospective FDW's employment history and feedback from the FDW's previous employer(s) before employing her.